

Town of Groton



2018 Fall & Special Town Meeting Packet

October 1, 2018

**FALL TOWN MEETING
MOTIONS
OCTOBER 1, 2018**

ARTICLE 1: PRIOR YEAR BILLS

Mover: Barry Pease

MOTION: I move that the sum of One Thousand Three Hundred Forty-Five Dollars and Two Cents (\$1,067.68) be hereby transferred from the Excess and Deficiency Fund (Free Cash) for the payment of the following bills of prior fiscal years:

<u>Vendor</u>	<u>Amount</u>
Megan Foster	\$ 177.13
Itemor	\$ 325.00
Liberty Supply	\$ 118.00
Liberty Supply	\$ 75.00
Liberty Supply	\$ 161.00
Nashua Animal Hospital	\$ 79.06
Nashua Animal Hospital	\$ 132.49

Total Requested \$ 1,067.68

Quantum of Town Meeting Vote: 4/5's Majority

ARTICLE 2: TRANSFER WITHIN WATER FUND

Mover: Tom Orcutt

MOTION: I move that the sum of Forty Thousand Dollars (\$40,000) be transferred from the Water Enterprise Fund Surplus to the Fiscal Year 2019 Water Department Budget for general expenses.

Quantum of Town Meeting Vote: Majority

ARTICLE 3: TRANSFER WITHIN SEWER FUND

Mover: Jim Gmeiner

MOTION: I move that the sum of Forty Thousand Dollars (\$4,000) be transferred from the Sewer Enterprise Fund Surplus to the Fiscal Year 2019 Sewer Enterprise Department Budget for general expenses.

Quantum of Town Meeting Vote: Majority

ARTICLE 4: CAPITAL STABILIZATION FUND

Mover: Joshua Degen

MOTION: I move that the sum of Five Hundred Fifty Thousand Dollars (\$550,000) be transferred from the Excess and Deficiency Fund (Free Cash) to be added to the sum already on deposit in the Capital Stabilization Fund.

Quantum of Town Meeting Vote: Majority

ARTICLE 5: STABILIZATION FUND

Mover: Barry Pease

MOTION: I move that the sum of Fifty-Four Thousand Dollars (\$54,000) be transferred from the Excess and Deficiency Fund (Free Cash) to be added to the sum already on deposit in the Stabilization Fund.

Quantum of Town Meeting Vote: Majority

ARTICLE 6: GDRSD CAPITAL STABILIZATION FUND

Mover: Barry Pease

MOTION: I move that the sum of Six Hundred Thousand Dollars (\$600,000) be transferred from the Excess and Deficiency Fund (Free Cash) to be added to the sum already on deposit in the Groton Dunstable Regional School District Capital Stabilization Fund.

Quantum of Town Meeting Vote: Majority

ARTICLE 7: DESIGN AND BIDDING – HIGHWAY GARAGE

Mover: Joshua Degen

MOTION: I move that the sum of Two Hundred Thirty Thousand Dollars (\$230,000) be hereby appropriated, to be expended by the Town Manager, for the purpose of hiring an architect and/or engineer, pursuant to the Designer Selection Guidelines adopted by the Board of Selectmen in December, 2010, for the design, or design and construction bidding process, of a new Highway Garage, and/or the renovation and expansion of the current Highway Garage, and all costs associated and related thereto, and to meet this appropriation \$230,000 be hereby transferred from the Excess and Deficiency Fund (Free Cash).

Quantum of Town Meeting Vote: Majority

ARTICLE 8: LIBRARY ROOF DESIGN AND BIDDING

Mover: David Zeiler

MOTION: I move that the sum of Sixty-Six Thousand Dollars (\$66,000) be hereby appropriated, to be expended by the Board of Library Trustees, for the purpose of hiring an architect and/or engineer, for the design, or design and construction bidding process, and all other costs related thereto, for a new roof for the Groton Public Library and to meet this appropriation \$66,000 be hereby transferred from the Excess and Deficiency Fund (Free Cash).

Quantum of Town Meeting Vote: Majority

ARTICLE 9: OPERATIONAL FUNDING - PRESCOTT SCHOOL Mover: John Giger

MOTION: I move that the sum of Thirty Thousand Dollars (\$30,000), be hereby appropriated to be expended by the Town Manager, for the purpose of providing funding to maintain and operate the Prescott School in future fiscal years, said funds to be used to supplement any rental income received from tenants of the building, and, further, to authorize the Select Board to lease all or any portions of the property located at 145 Main Street in Groton and known as the Prescott School for a term not to exceed six (6) years and to enter into agreements for the operation and use of such property for any public, commercial or municipal purposes for such consideration and on such terms and conditions as the Select Board deems advisable, and to meet this appropriation \$30,000 be hereby transferred from the Excess and Deficiency Fund (Free Cash).

Quantum of Town Meeting Vote: Majority

ARTICLE 10: EXTEND CENTER SEWER DISTRICT

Mover: Jim Gmeiner

MOTION: I move that the boundary of "Groton Center Sewer District" as established by the vote of the Special Town Meeting of February 6, 1989, under Article 7, and as shown most recently on the plan approved under article 14 of the Annual Town Meeting of April 25, 2005, be hereby extended to include the property shown on Assessor's Lot 235-1 (227 Boston Road) and its successors or assigns, and provided that all costs of designing, laying, and construction of the extension and any associated connection and the cost of additional capacity and the property owner's proportionate share of the general benefit facilities, and all other costs associated therewith, are paid by the owner of the property benefited thereby, whether by the assessment of betterments or otherwise.

Quantum of Town Meeting Vote: Majority

ARTICLE 11: FOUR CORNERS SEWER DISTRICT

Mover: Alison Manugian

MOTION: I move that the Code of the Town of Groton be hereby amended by deleting Article III of Chapter 190 in its entirety and inserting in its place a new Article III as set forth in the Warrant for the 2018 Fall Town Meeting.

Quantum of Town Meeting Vote: Majority

ARTICLE 12: EXTEND FOUR CORNERS SEWER DISTRICT

Mover: Alison Manugian

MOTION: I move that the boundaries of the "Four Corners Sewer District", as established by the vote under Article 12 of the 2015 Spring Town Meeting, be extended to include the properties shown on Groton Assessors' Maps as Lot 120-2.16 and 120-2.40 on the Plan entitled "Four Corners Village Sewer District", provided that all costs of designing, laying, and construction of the connection and any General Benefits Facility Charge are paid by the owner of the property benefited thereby.

Quantum of Town Meeting Vote: Majority

ARTICLE 13: AMEND CHAPTER 13 OF THE CODE

Mover: Barry Pease

MOTION: I move that Chapter 13 "Finance Committee" of the Code of the Town of Groton be amended by deleting Chapter 13 in its entirety and in its place adding a new Chapter 13 "Finance Committee" as set forth in the Warrant for the 2018 Fall Town Meeting.

Quantum of Town Meeting Vote: Majority

ARTICLE 14: CHANGE SELECTMEN TO SELECT BOARD

Mover: Rebecca Pine

MOTION: I move that the Town Bylaws, with the exceptions of Chapter 13 Finance Committee and Chapter 218 Zoning, be hereby amended by changing the words "Board of Selectmen," wherever they appear, to the words "Select Board" and making such other clerical revisions as are required to change all references to the Board of Selectmen and its members to "Select Board" and "Select Board Members".

Quantum of Town Meeting Vote: Majority

ARTICLE 15: AMEND CHAPTER 218

Mover: Rebecca Pine

MOTION: I move that Chapter 218 Zoning, be hereby amended by changing the words “Board of Selectmen,” wherever they appear, to the words “Select Board” and making such other clerical revisions as are required to change all references to the Board of Selectmen and its members to “Select Board” and “Select Board Members”.

Quantum of Town Meeting Vote: 2/3’s Majority

ARTICLE 16: AMEND DEMOLITION DELAY BYLAW

Mover: Bob DeGroot

MOTION: I move that Chapter 125 “Demolition Delay” of the Code of the Town of Groton, be amended by deleting Sections 125-3(G), 125-3(H) and 125-4(A) in their entirety and inserting in their place new Sections 125-3(G), 125-3(H) and 125-4(A) as set forth in the Warrant for the 2018 Fall Town Meeting.

Quantum of Town Meeting Vote: Majority

ARTICLE 17: ACCEPTANCE OF AMELIA WAY

Mover: Joshua Degen

MOTION: I move to indefinitely postpone consideration of Article 17.

Quantum of Town Meeting Vote: Majority

ARTICLE 18: FARMERS ROW & PEABODY STREET

Mover: John Giger

MOTION: I move that those portions of Farmers Row and Peabody Street, including sidewalks, as recommended by the Planning Board and laid out and relocated by the Select Board, and as shown on the on the as-built plans entitled “Plan of Land in Groton, Middlesex County Massachusetts,” prepared by Samiotes Consultants, Inc., for Groton School, 282 Farmers Row, P.O. Box 991, Groton, MA 01450, dated September 5, 2018, be accepted as a public way; and that the Select Board be hereby authorized to acquire, by gift, purchase or eminent domain such land and easements for the creation, maintenance and operation of such portions of farmers Row and Peabody Street as a public way, including but not limited to easements for access, grading, drainage, sloping, construction and utilities, in all or any portions of such way and the parcels on such way.

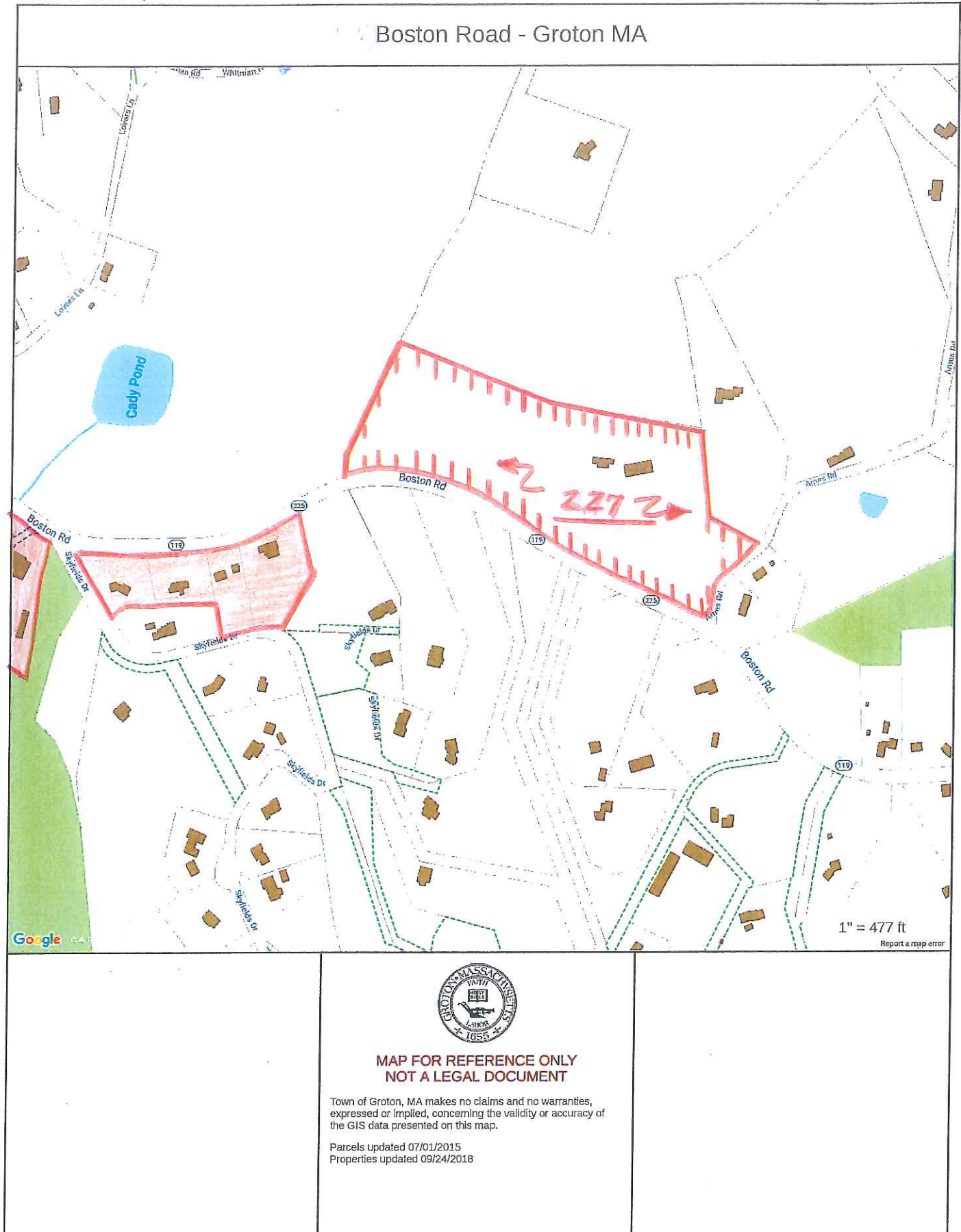
Quantum of Town Meeting Vote: Majority

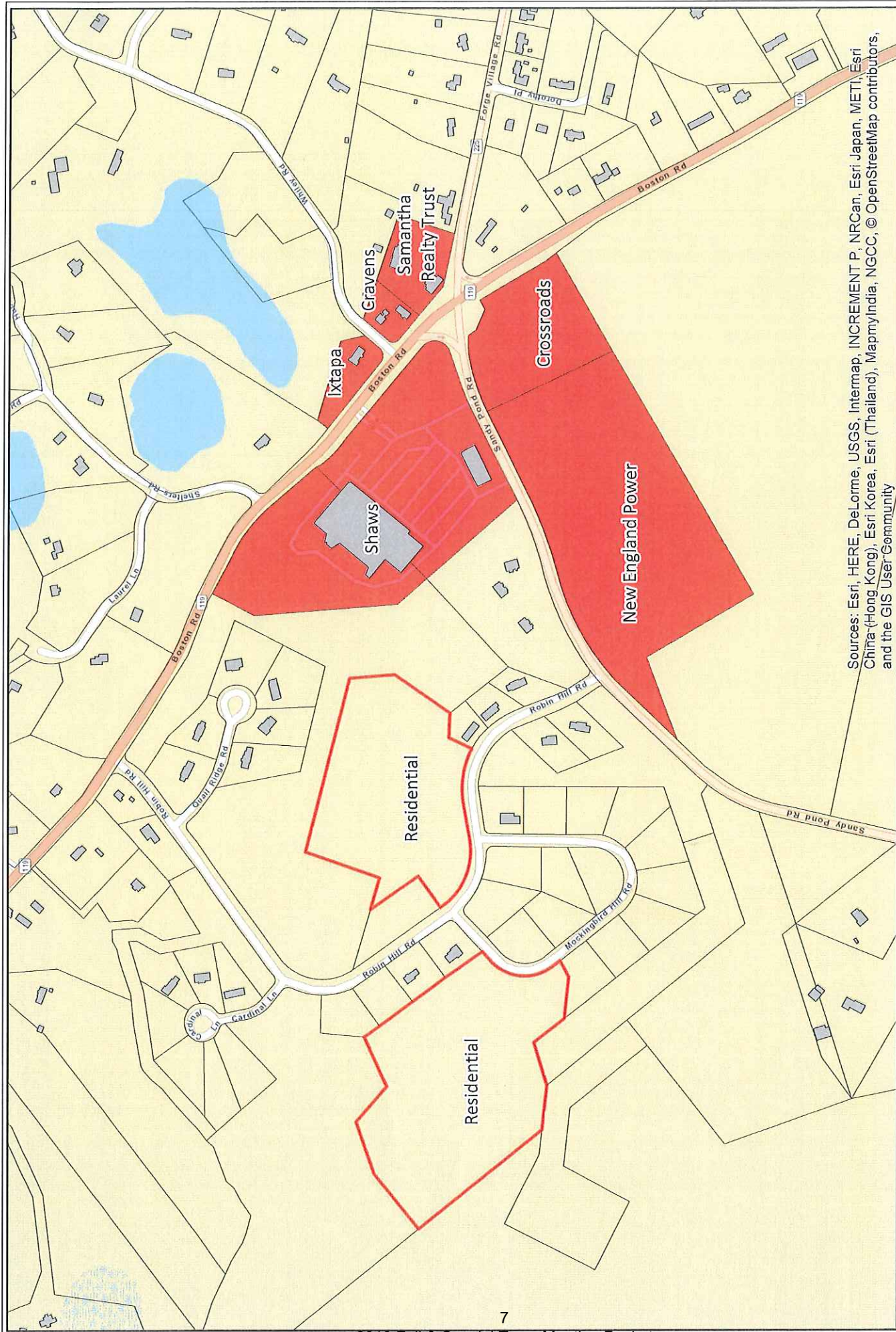
ARTICLE 19: CITIZENS’ PETITION

Mover: John Valentine

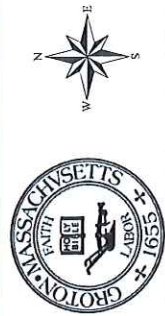
MOTION: I move that Section 218-16 of the Town of Groton Zoning By-Laws be amended to add a new sub-section (3) as set forth in the Warrant for the 2018 Fall Town Meeting.

Quantum of Town Meeting Vote: 2/3’s Majority





Sources: Esri, HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), MapmyIndia, NGCC, © OpenStreetMap contributors, and the GIS User Community



Commercial
Residential

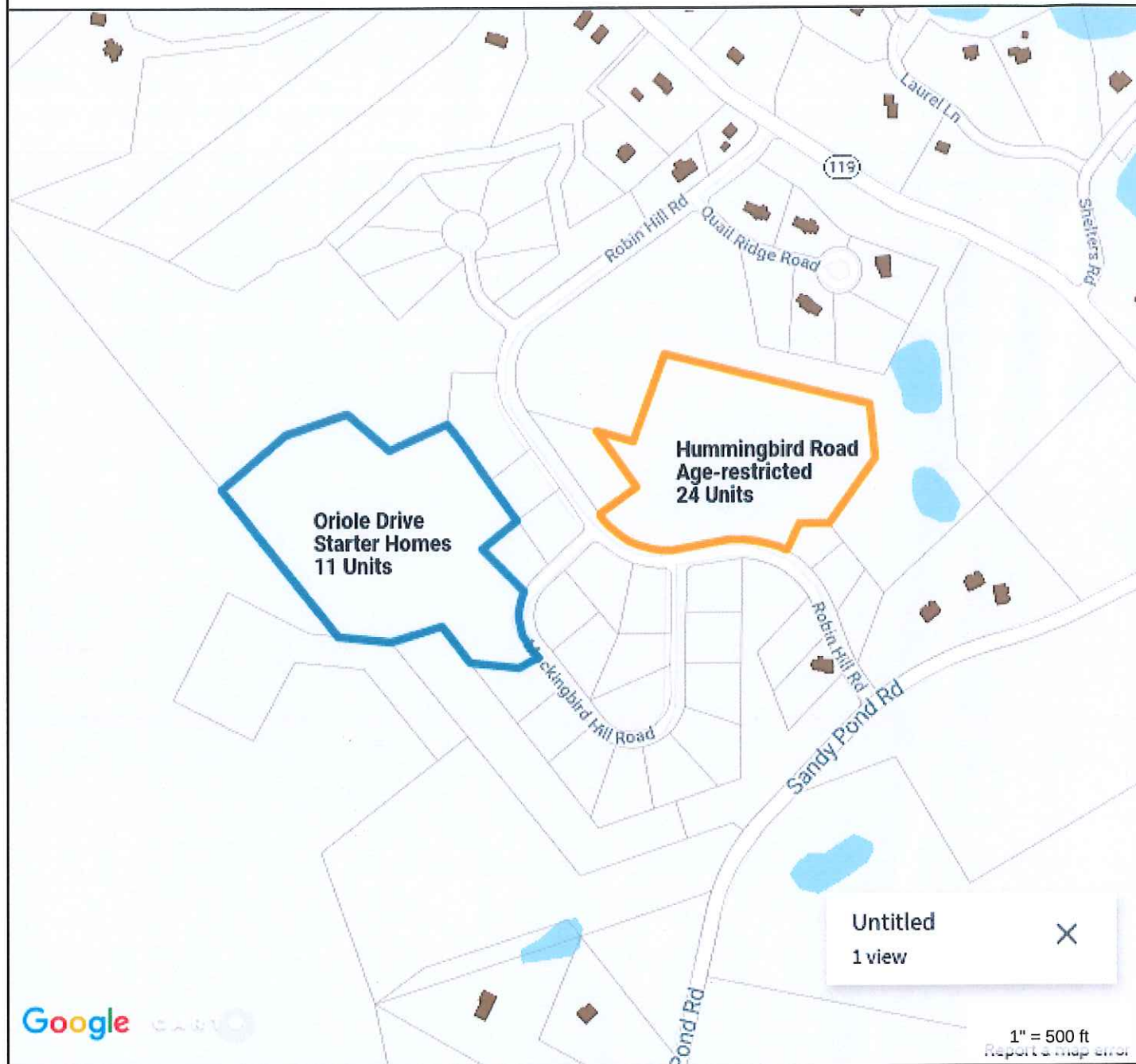
0 250 500 1,000 Feet

1 inch = 500 feet

Environmental Partners
GROUP
A partnership for engineering solutions

Four Corners Village Sewer District
Groton, MA
July 2018

Rocky Hill Starter Homes and Age-Restricted Units



Property Information

Property ID 120-2.16
Location ORIOLE DR
Owner FOX MEADOW REALTY CORP



MAP FOR REFERENCE ONLY NOT A LEGAL DOCUMENT

Town of Groton, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Parcels updated 07/01/2015
Properties updated 07/25/2018

**OCTOBER 1, 2018
SPECIAL TOWN MEETING
MOTIONS**

ARTICLE 1: WAGE AND CLASSIFICATION SCHEDULE Mover: John Giger

MOTION: I move that the Town of Groton Wage and Classification schedule as shown in Appendix A of the Warrant for the October 1, 2018 Special Town Meeting be adopted for Fiscal Year 2019.

Quantum of Town Meeting Vote: Majority

ARTICLE 2: AMEND THE FY 2019 BUDGET Mover: Gary Green

MOTION: I move that the Town of Groton Fiscal Year 2019 Operating Budget, as adopted under Article 4 of the April 30, 2018 Spring Town Meeting, be hereby amended as shown on the following chart, each line item to be considered as a separate appropriation for the purposes voted, and to appropriate from Emergency Medical Services Receipts Reserved the sum of \$80,000 to Fire and Emergency Medical Services and to appropriate the sum of Eighty-Five Thousand One Hundred Eighty-Four (\$85,184) Dollars from the Fiscal Year 2019 Tax Levy and other General Revenues of the Town, to fund said increases, for a total of \$165,184:

ARTICLE 2 BUDGET ADJUSTMENTS

LINE	DEPARTMENT/DESCRIPTION	FY 2019		FY 2019		DIFFERENCE
		ORIGINAL	BUDGET	PROPOSED	BUDGET	
		4/30/2018		10/1/2018		
1030	Town Manager Salaries	\$	207,912	\$	211,121	\$ 3,209
1031	Town Manager Wages	\$	108,280	\$	114,138	\$ 5,858
1051	Town Accountant Wages	\$	44,067	\$	46,187	\$ 2,120
1060	Board of Assessors Salaries	\$	72,000	\$	75,555	\$ 3,555
1061	Board of Assessors Wages	\$	50,316	\$	52,675	\$ 2,359
1070	Treasurer/Collector Salaries	\$	84,125	\$	88,165	\$ 4,040
1071	Treasurer/Collector Wages	\$	104,658	\$	111,864	\$ 7,206
1080	Town Counsel Expenses	\$	70,000	\$	90,000	\$ 20,000
1090	Human Resources Salary	\$	75,412	\$	79,104	\$ 3,692
1100	Information Technology Salary	\$	104,888	\$	109,759	\$ 4,871
1101	Information Technology Wages	\$	54,288	\$	56,635	\$ 2,347
1131	Town Clerk Wages	\$	58,731	\$	61,274	\$ 2,543
1200	Conservation Commission Salary	\$	63,240	\$	65,796	\$ 2,556
1210	Planning Board Salaries	\$	76,500	\$	80,235	\$ 3,735
1220	Zoning Board of Appeals Wages	\$	19,285	\$	19,630	\$ 345
1240	Building Inspector Salaries	\$	84,125	\$	88,165	\$ 4,040
1241	Building Inspector Wages	\$	56,949	\$	58,327	\$ 1,378
1300	Police Salaries	\$	329,378	\$	326,053	\$ (3,325)
1301	Police Department Wages	\$	1,739,539	\$	1,815,832	\$ 76,293
1302	Police Department Expenses	\$	198,849	\$	210,969	\$ 12,120
1311	Fire Department Wages	\$	809,601	\$	909,540	\$ 99,939
1312	Fire Department Expenses	\$	168,300	\$	172,700	\$ 4,400
1370	Police and Fire Communications Wages	\$	480,247	\$	497,796	\$ 17,549
1500	Highway Department Salaries	\$	103,824	\$	108,592	\$ 4,768
1501	Highway Department Wages	\$	656,020	\$	682,727	\$ 26,707
1502	Highway Department Expenses	\$	134,300	\$	136,900	\$ 2,600
1540	Municipal Building Wages	\$	131,626	\$	135,700	\$ 4,074
1550	Solid Waste Disposal Wages	\$	128,236	\$	133,393	\$ 5,157
1600	Council on Aging Salaries	\$	73,524	\$	76,790	\$ 3,266
1601	Council on Aging Wages	\$	72,785	\$	75,451	\$ 2,666
1610	Senior Center Van Wages	\$	59,580	\$	60,200	\$ 620
1660	Library Salary	\$	367,248	\$	379,281	\$ 12,033
1661	Library Wages	\$	317,936	\$	326,922	\$ 8,986
1700	Country Club Salary	\$	143,285	\$	149,336	\$ 6,051
3010	Health Insurance/Employee Expenses	\$	1,908,875	\$	1,716,301	\$ (192,574)
TOTAL		\$	9,157,929	\$	9,323,113	\$ 165,184

Quantum of Town Meeting Vote: Majority

ARTICLE 3: AMEND ZONING-RECREATONAL MARIJUANA Mover: Rebecca Pine

MOTION: I move that the Code of the Town of Groton, Chapter 218 Zoning be hereby amended as follows, by amending Section 218-4; Section 218-13; and Section 218-16.1 as set forth in the Warrant for the October 1, 2018 Special Town Meeting.

Quantum of Town Meeting Vote: 2/3's Majority

Marijuana Ballot Questions - Town of Groton - Annual Town Election - May 22, 2018

	Precinct 1	Precinct 2	Precinct 3	Total	
QUESTION 2: NON-BINDING REFERENDUM – Should marijuana cultivation be allowed in the Town of Groton?					
Yes	297	214	283	794	49.8%
No	347	190	264	801	50.2%
Blank	14	6	8	28	
Total	658	410	555	1623	
QUESTION 3: NON-BINDING REFERENDUM – Should craft marijuana cooperatives be allowed to operate in the Town of Groton?					
Yes	267	193	259	719	45.4%
No	372	211	283	866	54.6%
Blank	19	6	13	38	
Total	658	410	555	1623	
QUESTION 4: NON-BINDING REFERENDUM – Should the manufacture of marijuana products be allowed in the Town of Groton?					
Yes	263	193	257	713	45.1%
No	375	209	285	869	54.9%
Blank	20	8	13	41	
Total	658	410	555	1623	
QUESTION 5: NON-BINDING REFERENDUM – Should the retail sale of recreational marijuana be allowed in the Town of Groton?					
Yes	253	179	251	683	43.2%
No	383	223	293	899	56.8%
Blank	22	8	11	41	
Total	658	410	555	1623	
QUESTION 6: NON-BINDING REFERENDUM – Should marijuana research facilities be allowed in the Town of Groton?					
Yes	297	218	289	804	51.1%
No	333	186	251	770	48.9%
Blank	28	6	15	49	
Total	658	410	555	1623	
QUESTION 7: NON-BINDING REFERENDUM – Should independent testing laboratories for marijuana be allowed in the Town of Groton?					
Yes	297	214	289	800	50.7%
No	339	187	252	778	49.3%
Blank	22	9	14	45	
Total	658	410	555	1623	
QUESTION 8: NON-BINDING REFERENDUM – Should marijuana transporters be allowed to store or warehouse marijuana products in the Town of Groton?					
Yes	236	180	229	645	41.0%
No	397	219	311	927	59.0%
Blank	25	11	15	51	
Total	658	410	555	1623	
QUESTION 9: NON-BINDING REFERENDUM – Should marijuana microbusinesses be allowed in the Town of Groton?					
Yes	257	184	246	687	43.6%
No	380	216	294	890	56.4%
Blank	21	10	15	46	
Total	658	410	555	1623	



Groton Town Meeting Amendment Work Sheet

Select one sections **ONLY** by marking the box.
Please print neatly and cross through all words that do not apply.

☐

I move to amend the {main motion | amendment}

by striking the words _____

and by substituting the words _____

☐

I move to amend the {main motion | amendment}

by striking in its entirety {Section | Paragraph} # _____

and by substituting in its place the following: {Section | Paragraph} # _____

☐

I move to amend the {main motion | amendment}

by adding the following {words | sentence | paragraph} _____

after the words _____

Name (printed): _____ Signature: _____

Street: _____ Date: _____

See instructions and information on reverse

Continuation

Instructions for using this form:

- ☐ Neatly print all information.
- ☐ Select the shaded section to be used by marking the check box.
- ☐ In the selected section, cross through all words that are not to be part of the amendment.
- ☐ Fill in the identification information and signature at the bottom of the form.
- ☐ Request to be recognized by the Moderator and then move the amendment by reading the completed form.
- ☐ Present the completed and signed form to the Moderator.

From the *Groton Town Meeting Procedures* booklet:

Amendments

If a voter wished to change a motion in some fashion, the procedure is to amend the motion. All motions to amend must be in writing and must state exactly how the voter wishes to change the motion so that the Moderator can know exactly what it is the voter wants to do before ruling on the motion or putting it to a vote. A voter who wishes to amend a *main motion* must have the amendment in writing and available to hand to the Moderator *before* rising to offer the amendment. The Moderator may refuse to put to the Meeting an amendment which is not immediately available in writing – the Moderator also will rule out of order an motion to amend which changes the original motion so drastically that, in the Moderator’s opinion, the motion is no longer within the “four corners” of the article.

An amendment may consist of adding, deleting, or substituting words in the motion. It may take the form of a “motion to substitute”: a different motion. Sometimes a speaker tries to amend “the article,” but this is improper language. It is the motion on the floor, not the article on the Warrant, that is to be amended.

A motion to amend requires only a majority vote, even though the motion to be amended may require two-thirds or more for final passage.

General Information:

- ☐ An amendment may be made to modify either the main motion already on the floor or another amendment that has been previously moved.
- ☐ All motions to amend must be presented to the Moderator in writing.
- ☐ All amendment must keep the amended motion within the general scope of the originally posted warrant article. This is referred to as “within the four corners” of the article.
- ☐ Town counsel may be asked to review an amendment and present an opinion on the legality of the amendment prior to being accepted by the Moderator for consideration by town meeting.
- ☐ Amendments should (if possible) be carefully written and reviewed prior to town meeting.
- ☐ **It is strongly recommended that the Moderator be made aware of the intention to present an amendment well before the start of Town Meeting or as soon as possible within Town Meeting.**